



Park City Prep Charter School

1550 State Street Bridgeport, CT 06605

(203) 953-3766 fax: (203) 953-3771

www.parkcityprep.org

Board of Directors Meeting

May 13, 2015

MINUTES

Present: John Bryk, Rose Richardson, Cassandra Edmonds, Vicky Boudreau, Bruce Ravage

Excused: Chris Van Etten and Ken Flatto

Absent: Warren Blunt, and Vince Glasso

Meeting called to order at 6:05 pm

- Public Session – No one in attendance
- The minutes of the March 25, 2015 meeting were approved unanimously.
- Correction first page of financial update: The word *bit* should be *but*.
- Financial Update - April 2015
 - Everything is in order.
 - Funding from grant enabled us to pay off the People's United Bank line of credit.
 - We will be meeting with our accountant in the coming weeks to review this past year.
- Director's Update
 - Legal Matters – No further update since last meeting.
 - Independent Audit – State Department of Education has chosen a firm to conduct an independent audit this year. There will be no additional cost for the school.
 - March 19th Education Committee Hearing – Our Director Bruce Ravage testified against a proposal to place a moratorium on the growth of charter schools. The proposal was removed from the language of the bill.
 - Appropriations Committee recommended not funding the last two approved charter schools. The charter school network is advocating for that funding.
 - March 31st Meeting with Bridgeport Superintendent – Monthly meetings with Bridgeport Public Schools Superintendent Fran Rabinowitz with leaders from local charter schools, parochial schools and Bridgeport public schools have begun. The intent is to share best practices and initiate a positive and cooperative relationship among all of the parties who serve Bridgeport students.

- Student Recruitment – We are fully filled for next year’s 5th grade class. There were 220+ applicants for approximately 90 places, which was the greatest demand we have ever experienced.
- High School Acceptances/Enrollment – 90% of our graduates will be going to a public choice high school or private high school (parochial or independent school).
- Staffing for 2015-2016 – The majority of the staff have received contracts for next year. There are a few positions, which will need to be filled.
- Ninth Annual Commencement Ceremony – Thursday June 18, 2015 6:00 pm at Klein Auditorium.
- Wheelabrator Technologies – Our Director and Shannon Bowley, our Computer Science Instructor, traveled to Maryland the week of May 5th to attend this year’s symposium. Park City Prep students will participate in next year’s symposium.
- Old Business
 - New Position - Development Coordinator - The candidate met with the board members. The Board voted to offer the candidate the position. Beginning salary of \$65k, with 70K in year 2 and 75k in year 3, with incremental increases the following years.
 - Updating Staff Absence Policy – Bruce and Lorraine will do more research and update the Board.
- New Business - Investment of surplus funds in financially sound investments was discussed.

Meeting Adjourned at 7:22 pm

Next Meeting: Thursday, June 11, 2015

Submitted by Vicky Boudreau